KidKare by Minute Menu

KidKare
by Minute Menu

Meeting Follow-Up

Florida HEALTH

Florida HEALTH

We are thrilled to share with you the key features that sparked excitement during our recent meeting together. In this deck, you'll find topics that delve deeper into each aspect, providing you with detailed information.

01 eForms

02 Meals & Attendance

03 Menu & Food List

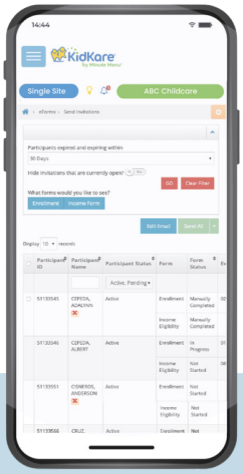
04 Observer Mode

05 Receipts & Milk Audit

06 Reporting

KidKare eForms

eForms resolves free & reduced-price form errors. You can send eForms to parents and completely take the paper out of the equation.



Benefits:

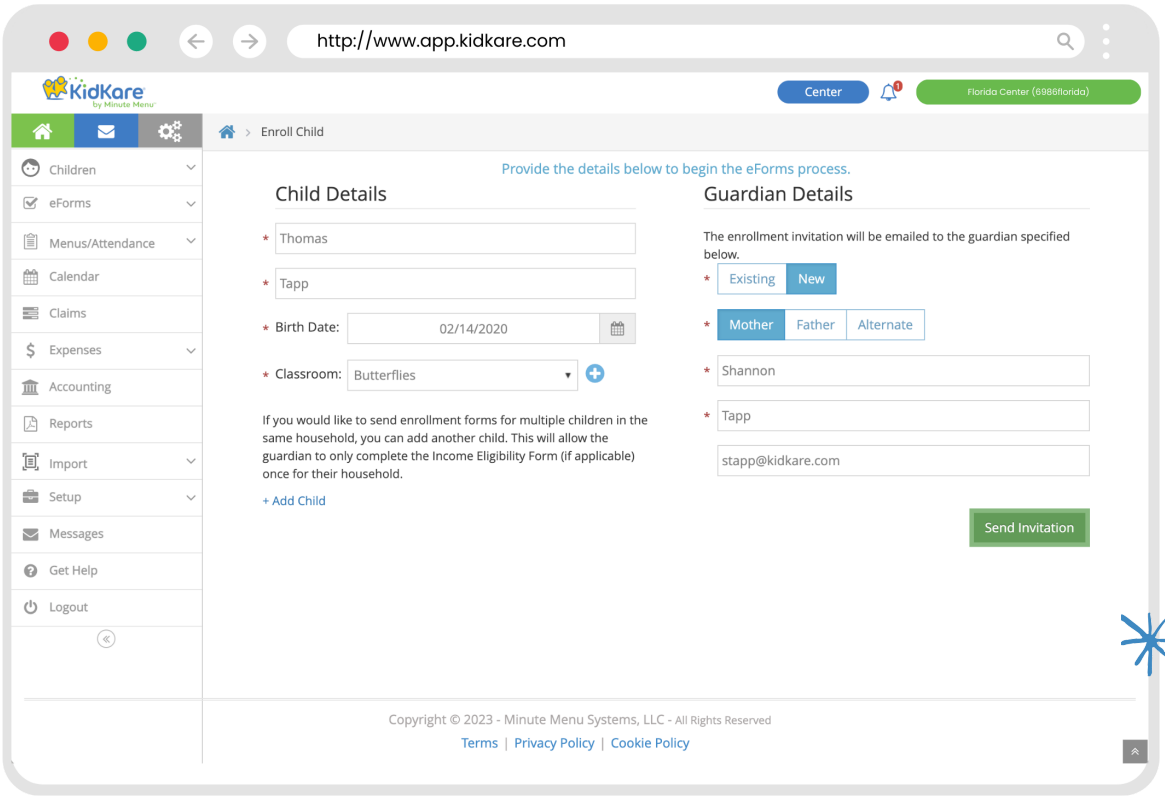
- Guides parents through form completion.
- Parents feel it is more confidential.
- Visibility from invitation to certification.
- Device IP address stored at point of signature.
- Export enrollment & Free & Reduced-Price forms in PDF.
- SNAP/TANF case number validation.

A large affiliated center chain experienced a significant reduction in staff effort, up to 95% valued at more than one million dollars, thanks to the implementation of KidKare eForms.

How eForms Works

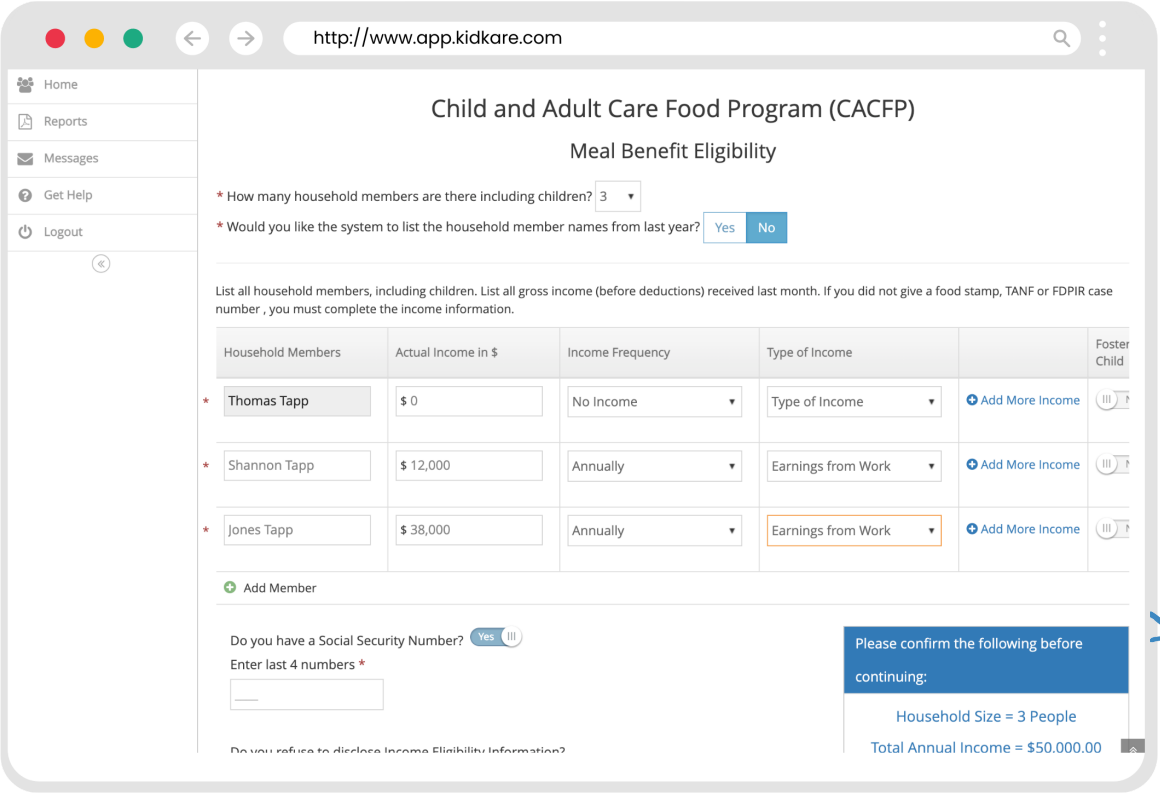
1 Providers and Centers Enroll a Child

The center or provider enters minimal information about the child and parent or guardian and invites them to enroll and complete the Free and Reduced-Price application online.



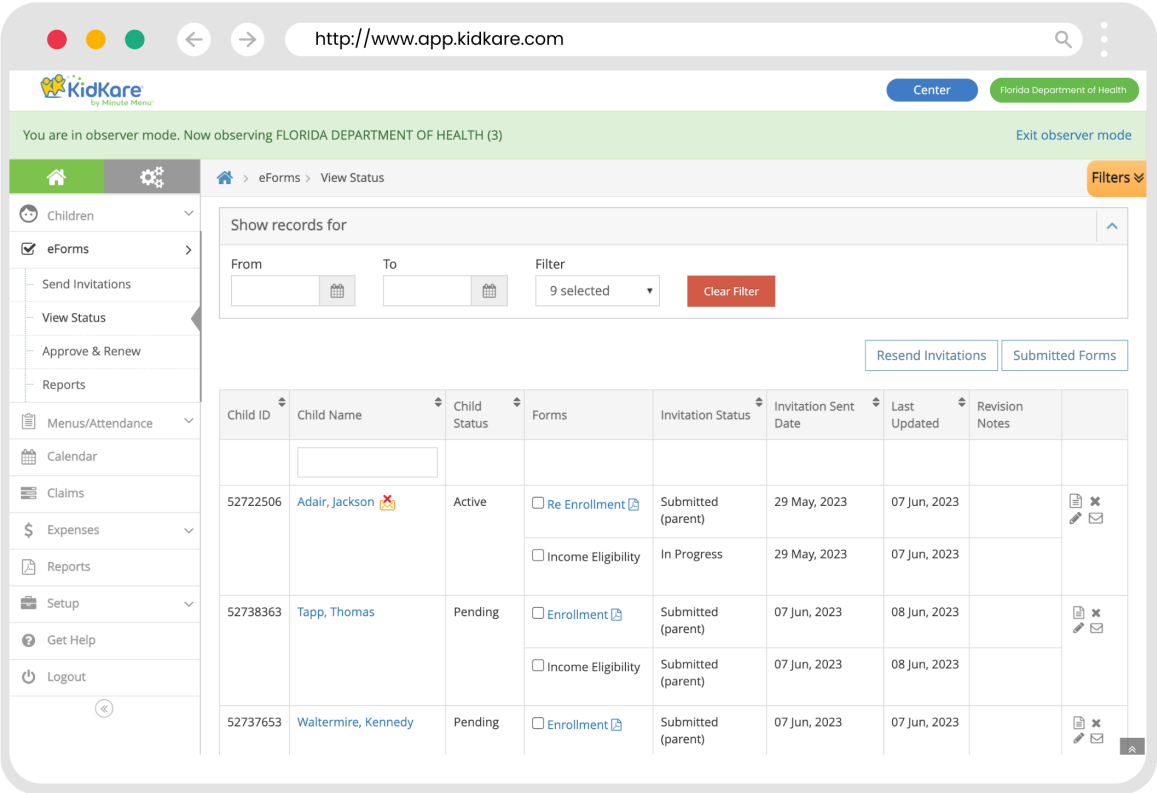
2 Parents are Invited to Complete Online Enrollment

A customizable email invitation using eForms is sent to the parent inviting them to complete the enrollment and IEF information online through KidKare.



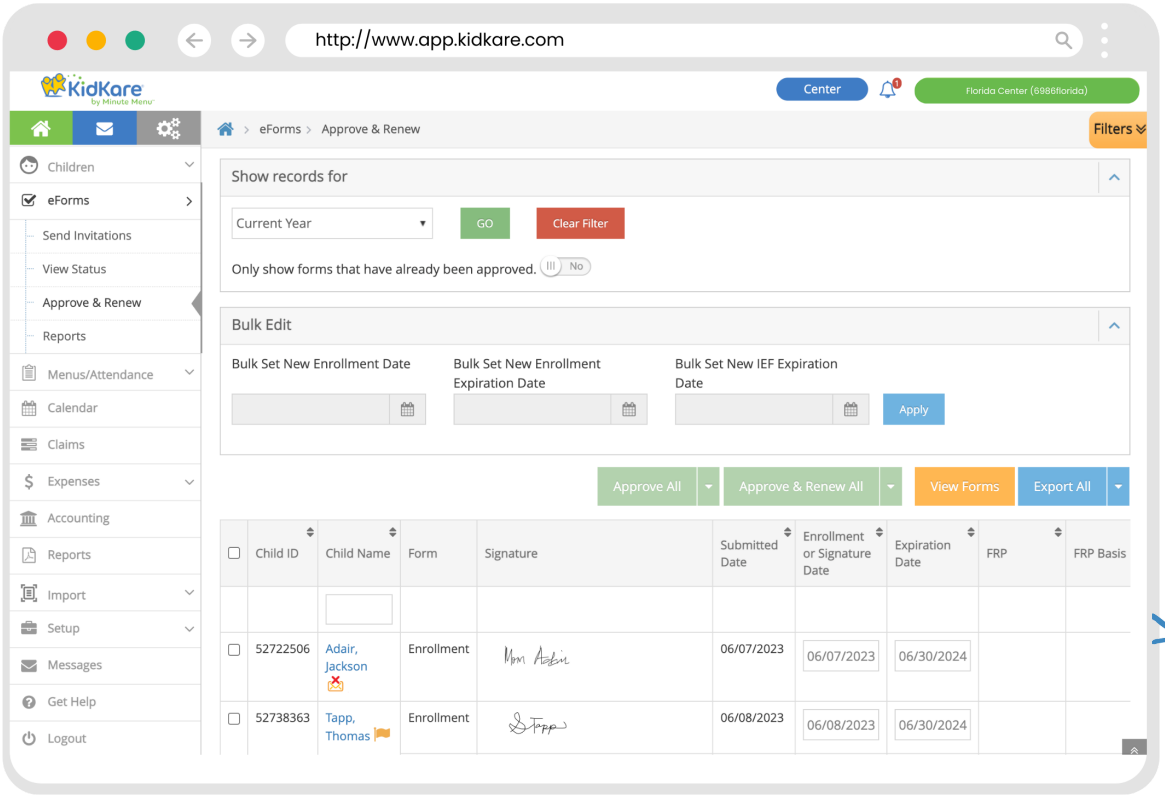
3 View Status and Progress

State Personnel and Sponsors are able to access the progress of all eForms by utilizing Observer Mode in order to help provide any technical assistance. Each activity related to the eForms is dated and time stamped for audit trail purposes.



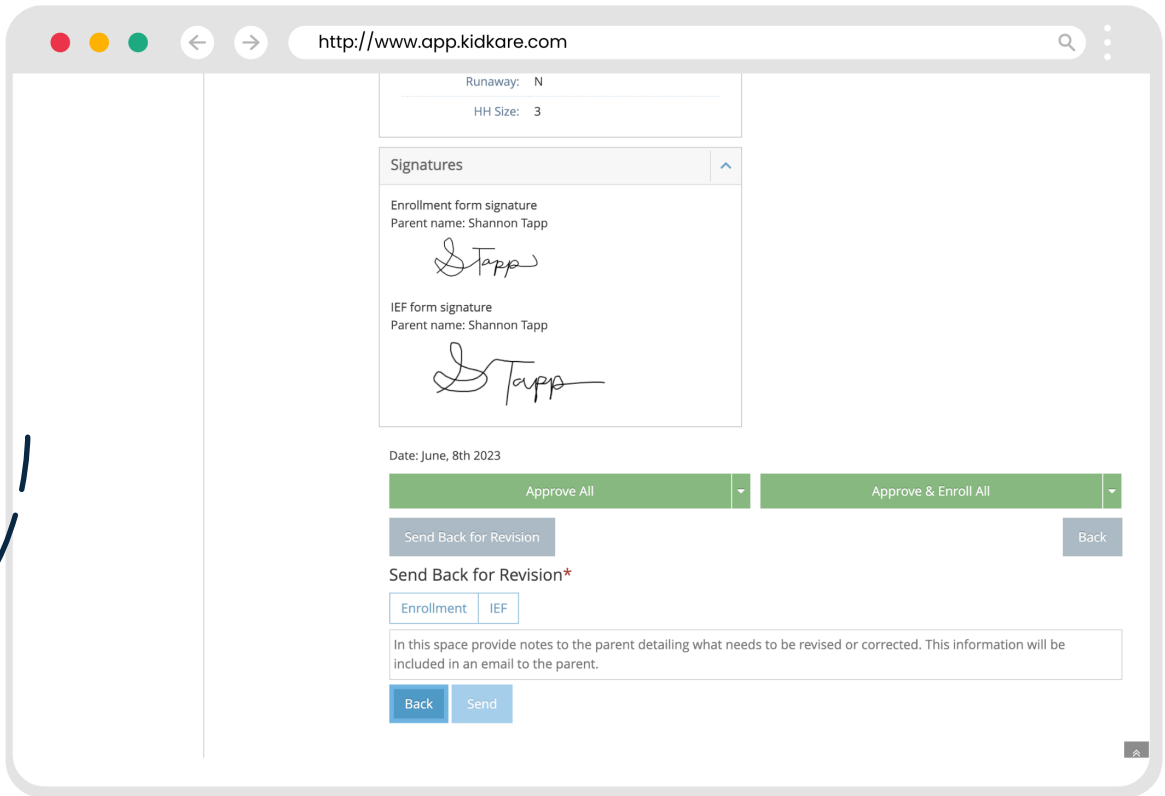
4 eForms are Submitted to the Center/Home

Once the eForms are complete, the parent receives a copy of their eForms via email and the Center/Home are able to access and review the forms on KidKare.



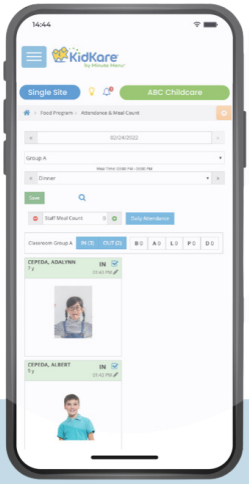
5 Approve or Send for Revisions

Centers and Homes can review the child enrollment or Free & Reduced-price forms and eForms then supplies options for when and how forms are approved and renewed. You can also send back to the parent for revision with a customized comment.



Meals & Attendance

Error-free attendance & meal counts with KidKare. We know that attendance and meal counts are the foundation of CACFP - our system is designed to make this seamless for both sites and reviewers.



Benefits:

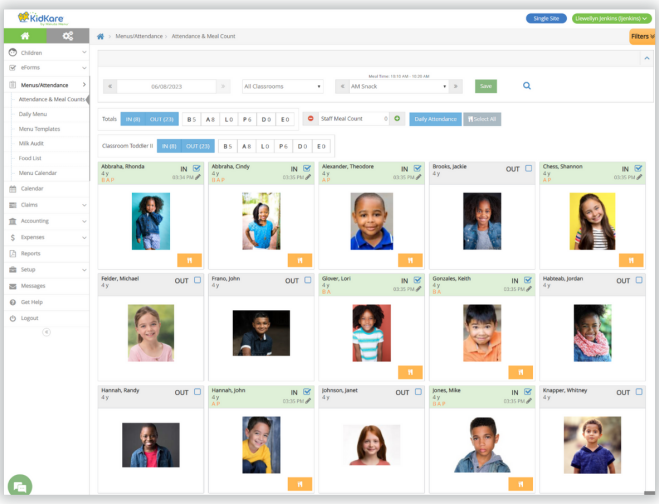
- Home providers can be restricted to same day entry only.
- Centers can be restricted to recording meal counts by end of day, end of week, or only during meal service times.
- Home providers and centers can be required to record child attendance counts prior to recording any meal counts.
- Center staff can be required to certify by signature each recorded meal count.
- KidKare is designed to calculate only 2 meals & 1 snack or 2 snacks & 1 meal a day, limiting additional meals/snacks claimed.
- All users can upload their claim data into MIPS.

Features

Teachers can easily tap a child's name to mark them in for the day. With just a few clicks on any device, teachers can effortlessly mark a child's attendance for the day and conveniently return later to record their meal count. Say goodbye to paper-based systems and embrace a digital solution that ensures compliance with ease.

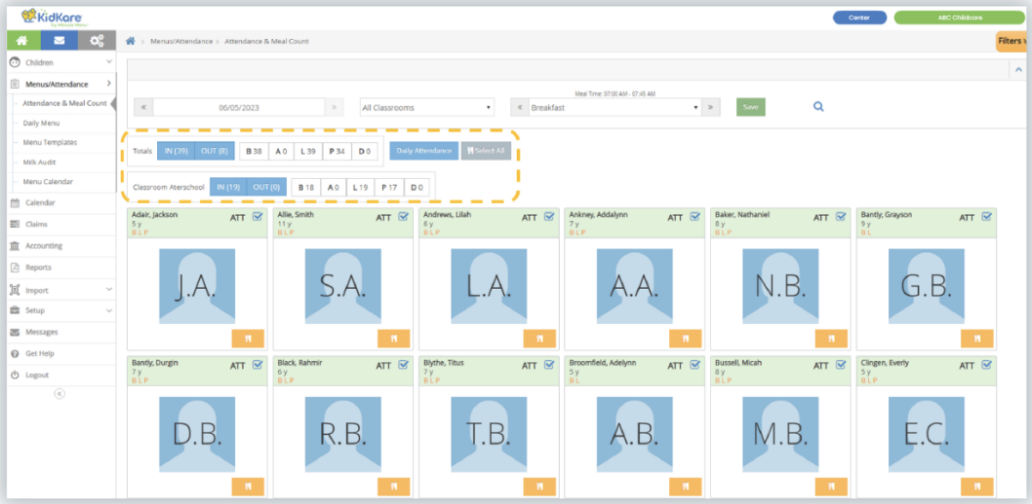
1. **Fork and knife icon is only available when permitted.**

   Users can't record meals outside of their designated entry times.

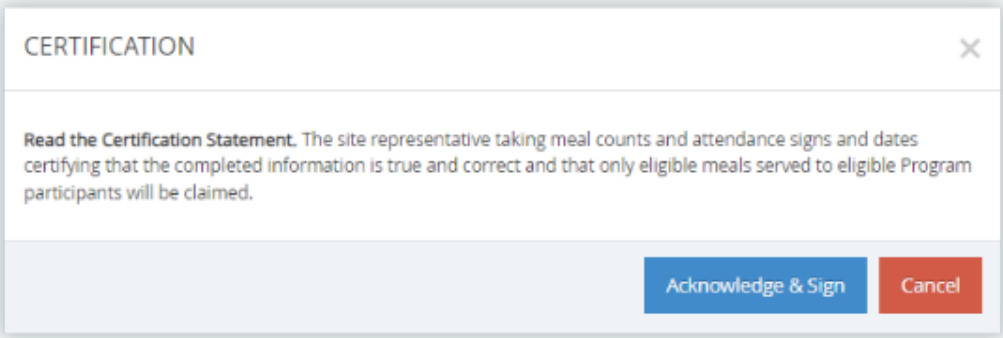


2 Use Select All to record meal counts.

Once the child is recorded as present in attendance, record meal counts for all children present at the meal service.

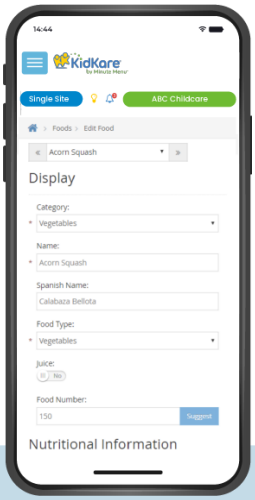


3 Certify by child attendance & meal counts.



Menu & Food List

Control the foods your participants can select when recording menus. Decide what foods can and cannot be served — and enforce it.



Managing your food list has never been easier.

- Standardized state-controlled food list built into KidKare.
- Centralized, reusable, and scheduled menus.
- Production records with estimated, actual and leftover quantity calculations.
- Individual Infant menus for the developmentally ready.
- Food frequency and combination food rules and reporting.
- Grain Ounce Equivalents Calculations.

Standardized State-Controlled Food List Built Into KidKare — 01

1. A custom state-controlled food list based on the food buying guide foods.

2. State reviewers can be confident that all menu items are creditable.

3. Participants select foods from the food list to create menu templates, record daily menus or create re-usable or centralized menu plans.

4. Eliminates non-creditable food items from menus and reduces time reviewers spend verifying menus served.

5. Food list becomes a training tool for new participants.

Grain Ounce Equivalents

02

1. Once the state has approved the food list all of the grain items will include the correct ounce equivalents within the standardized list.

2. KidKare offers tools to help sponsors proactively navigate new USDA requirements prior to mandates.

Daily Menu

03

1. Users can access this page from the Menu calendar or left navigation bar.

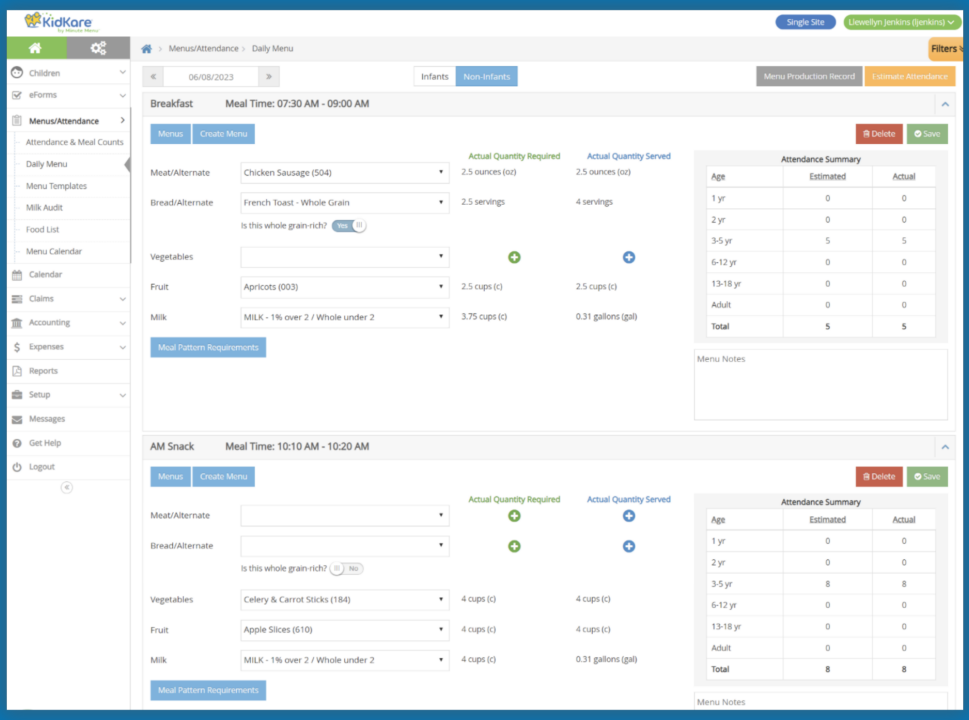
2. Participants select food items from the built in standard food list to fulfill the meal component requirements for a creditable menu.

3. Meal pattern requirements – are accessible from this page as a quick reference guide to develop high quality meals.

4. Actual quantities required calculates automatically once meal counts are recorded.

5. Staff can estimate required food quantities by automatically applying previously recorded attendance trends to selected menus based on the USDA meal pattern.

6. Actual quantities Served can be entered by staff once meal is ready to be delivered to classrooms or the cafeteria.



Menu Calendar

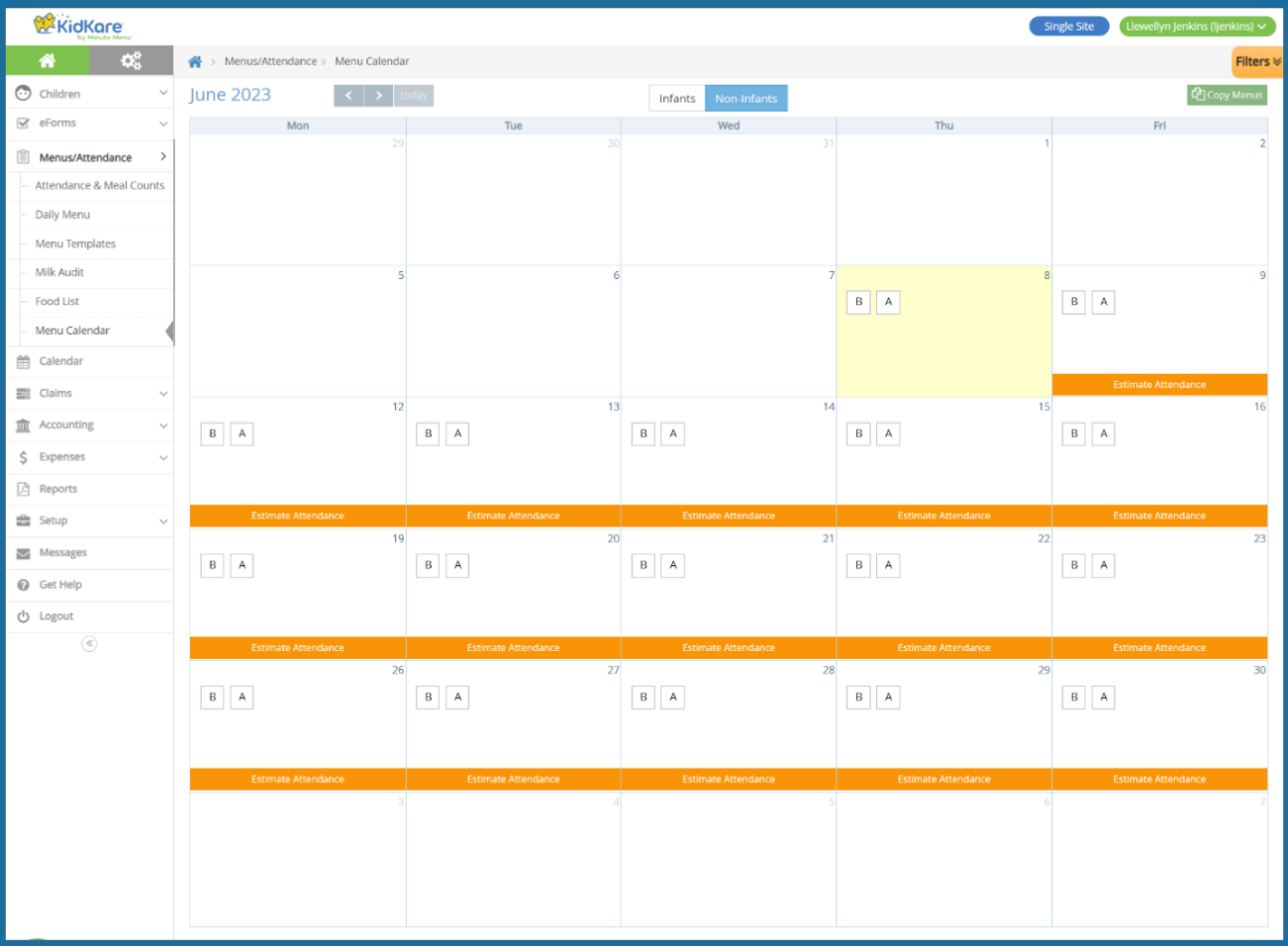
04

1. Provides a birds eye view of all of the meals planned for infants and non-infants.

2. From this page staff can easily create reusable or cycle menus by copy/pasting menus for a day, a week or a full month.

Customizable menu warnings:

- View as warnings or icons Incomplete menus.
- Missing estimated attendance.
- Missing actual quantities served.



Individual Infant Menus

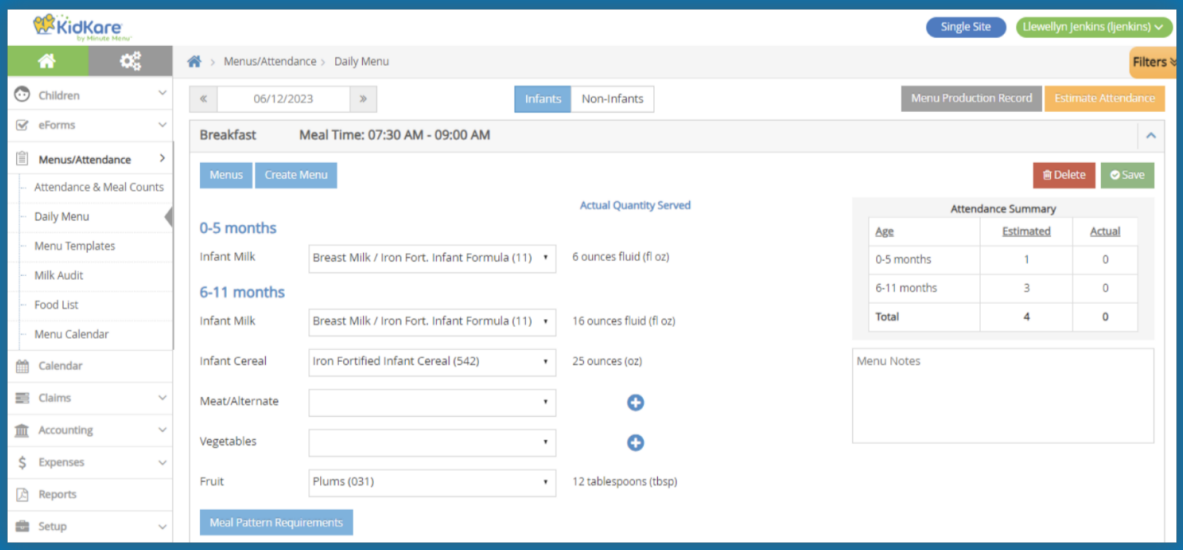
05

1. The first infant menu recorded for the day becomes the default menu.

2. Click the fork/knife icon to record an infant meal count, and the infant menu pop-up opens.

3. If the infant is fed outside of what is already recorded in the default menu, use the toggle to enable the food group and record the child's developmentally ready food items.

4. Record the quantities as needed.



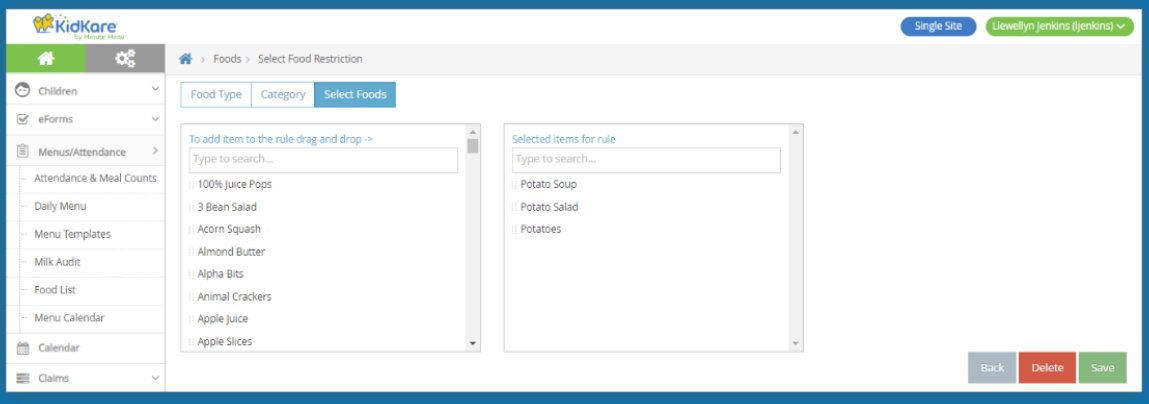
Food Frequency & Combination

06

1. These operate similarly to the food frequency rules.

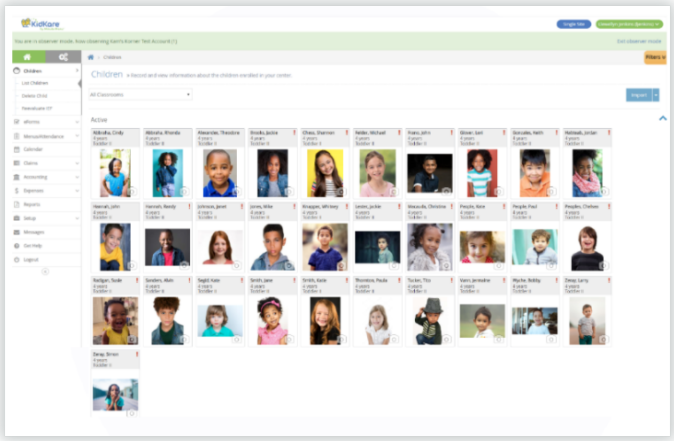
2. Select create new rule, and any 2 food items or all foods assigned to the rule. For example: French fries and mashed potatoes, or starch items: potato soup, potato salad, potato.

3. Actions can be set to Warn or Disallow and will display on the Office Error Report after the claim is calculated.



Observer Mode

At each level of the KidKare ecosystem, we have developed tools to provide your team with real-time visibility into participant data.



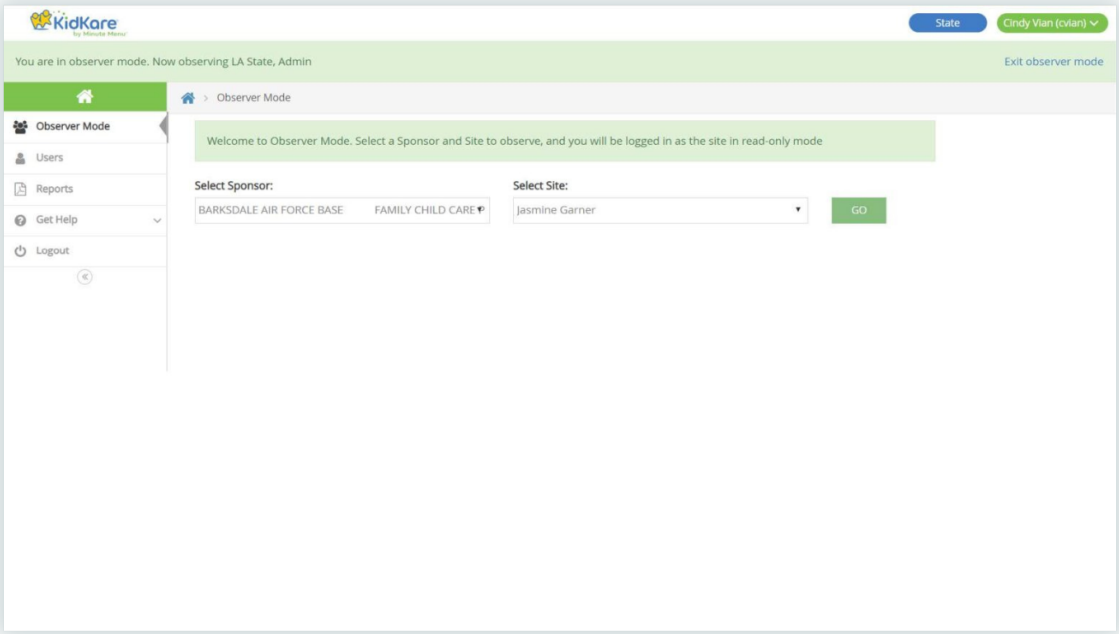
View participant accounts any time, anywhere.

KidKare helps State Reviewers provide technical assistance & enables agencies to monitor activities & verify data accuracy before claim.

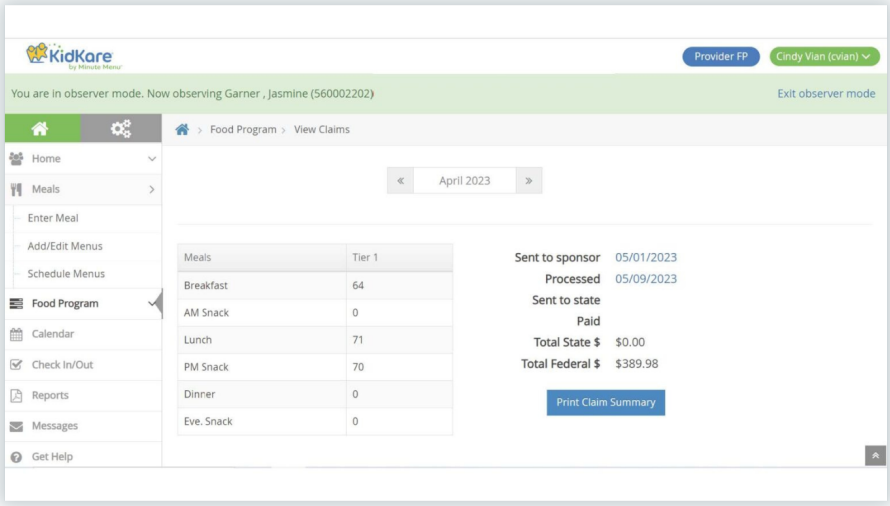
- Prepare for site reviews from the comfort of your office—access child data, attendance and meal count data, menus, and reports before you go.
- Digitized reviews tailored to analyze meaningful metrics.
- State staff are provided with state level login access.

State Module

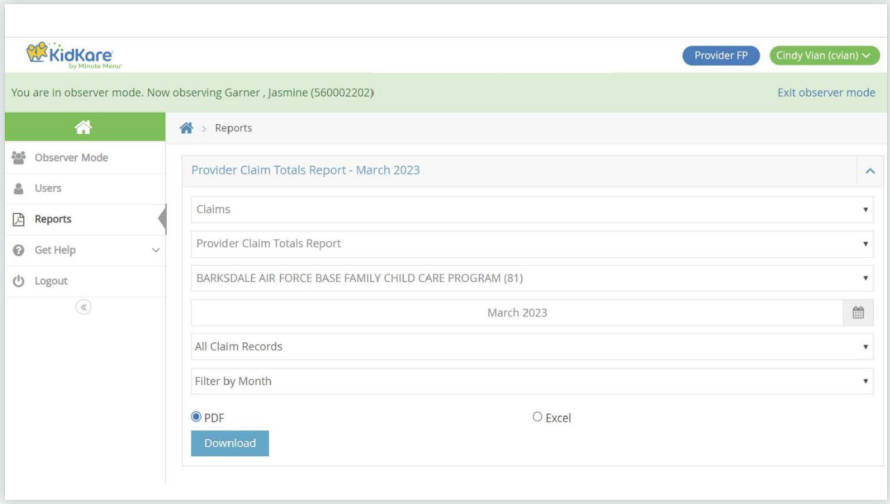
At any time, you can select a specific Sponsor and Site to observe and will gain access to their real-time data in a Read-Only Mode.



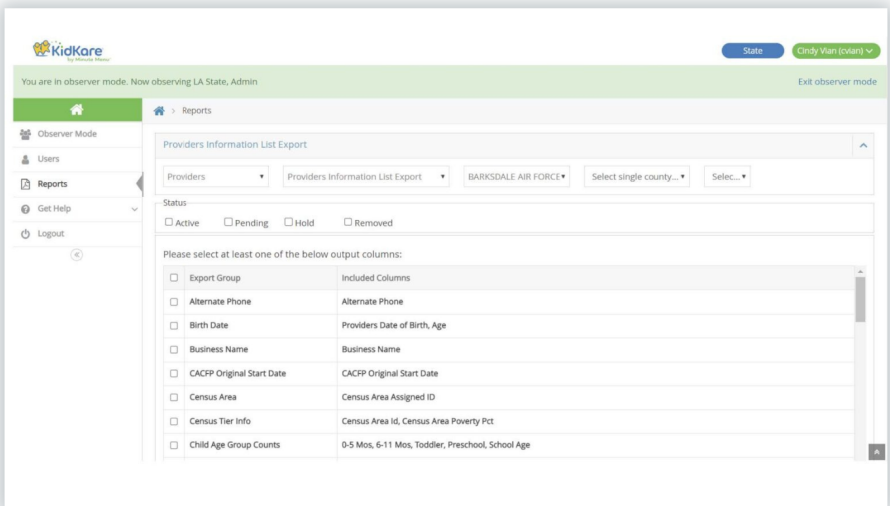
Once logged in, you can view when claims were sent to the Sponsor, claim totals and print claim summaries.



From anywhere in the state, you can view menus, run reports and generate provider claim totals.

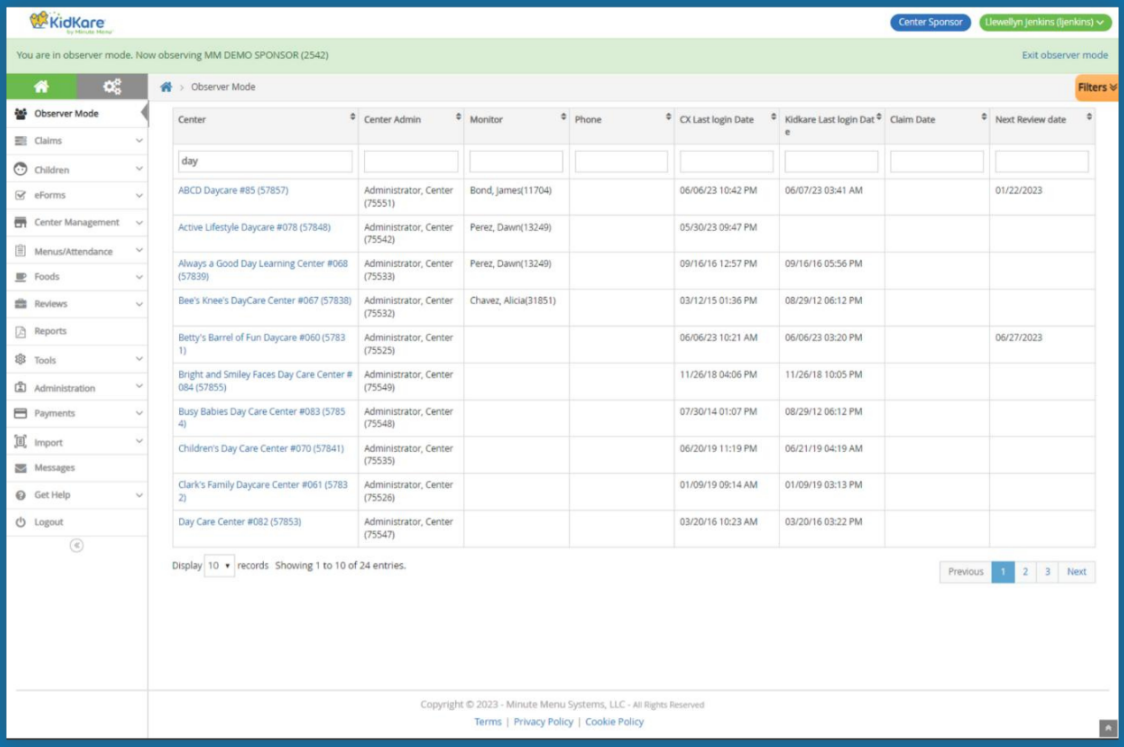


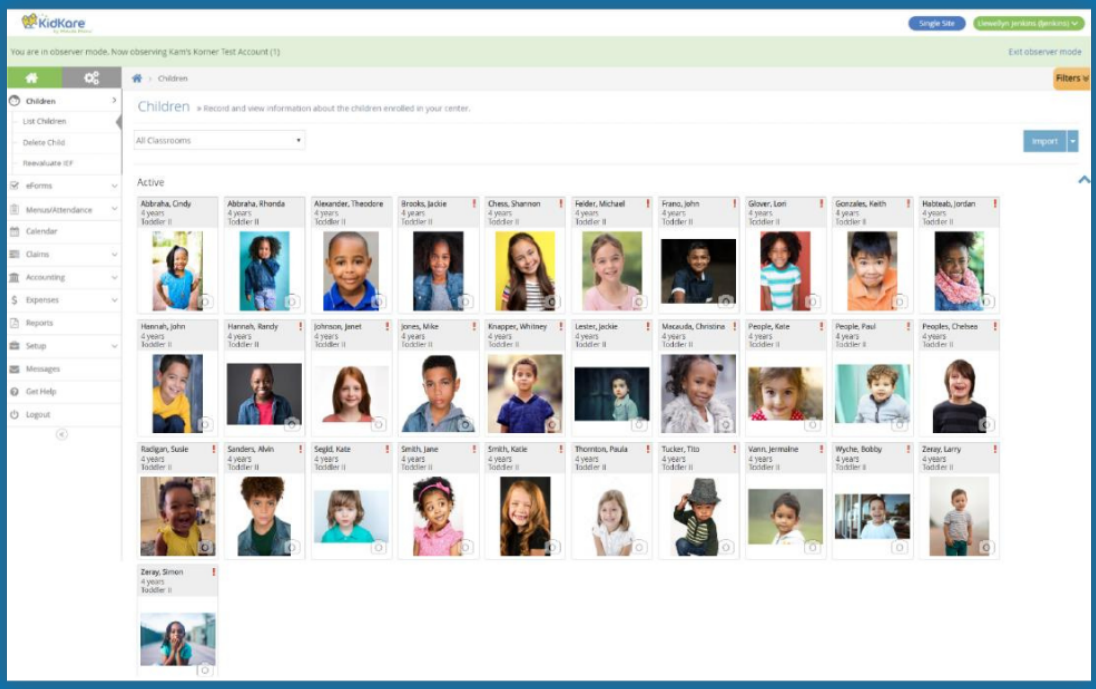
Exports can be customized to ensure that the reports best serve standard operating procedures in Florida.



Sponsor and Site Views

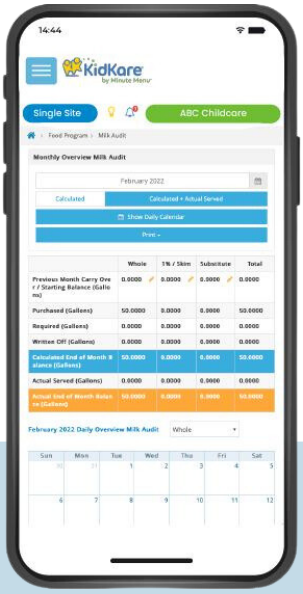
Outside of the State Module, you will have access to log-in to the same views as a Sponsor or Site any time. This allows you to monitor program execution in real time, provide technical assistance where needed and garner an overall sense of how participants are conducting the program. Observer Mode will always be read-only, noted by the green banner in each view, to uphold program fidelity.





Receipts & Milk Audit

Receipts can be entered any time before the end of the claim month.



Benefits

Sponsors can verify all input receipts to confirm all sites entered expenses.

Specific reporting is tied to the receipts to ensure non-profit status (Non-Profit Status Report).

Ensure that CACFP funds are spent appropriately (allowable costs) -- food purchases, food-service supplies.

Ensure expenditures are in-line with reported CACFP budget.

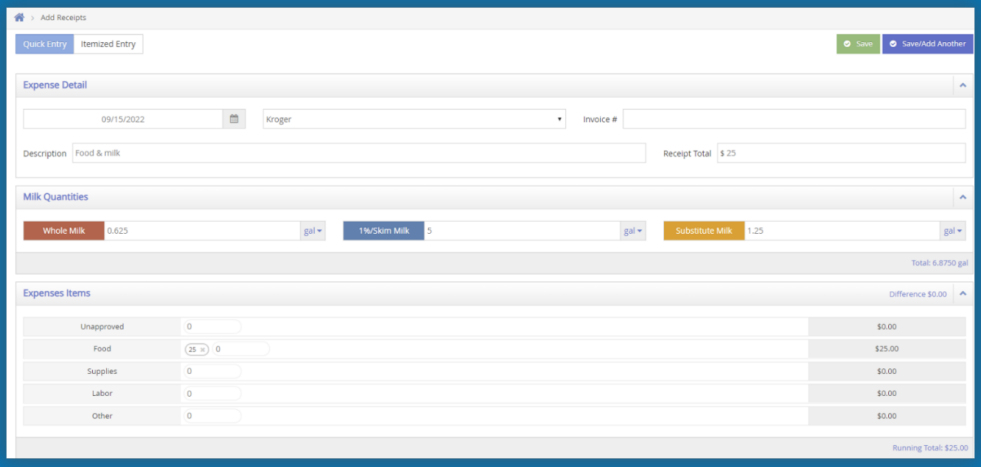
Milk calculator ties directly into the milk audit for accurate reporting of gallons purchased.

Receipt Entry

Centers, both affiliated and non-affiliated, can enter receipts for their sites in KidKare. The entry can be done in two different ways:

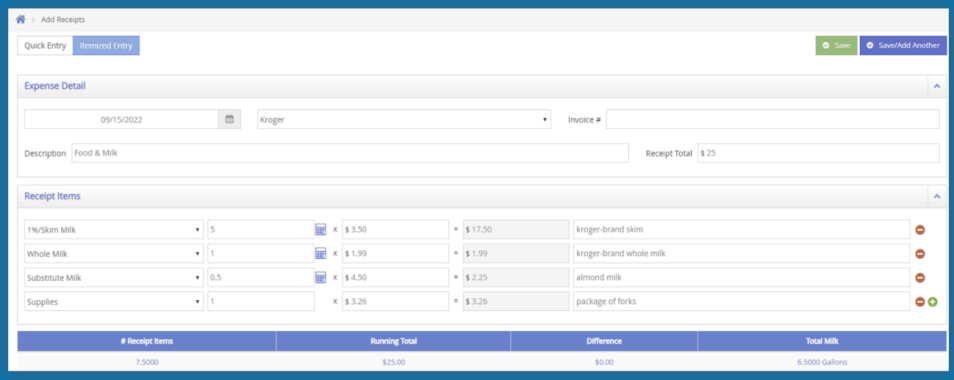
Quick Receipt Entry 01

1Enter purchases as broad categories, such as Food or Supplies.



Itemized Receipt Entry 02

Record purchases to the last detail: item name, type, and line-item costs.



Receipts Support Milk Audits

After inputting receipts and POS meal data, participants can run internal milk audits to determine where additional staff training is needed, provide technical assistance to team members and proactively address concerns before submitting to your state team.

At any point, your state team can utilize the milk audit tool to take receipt entry a step further and ensure that every meal is compliant and quantities purchased and served are well documented.

Compare amount of milk purchased with the amount of milk needed.

Base milk audit comparison on attendance/meal counts, menus and itemized receipt entry.

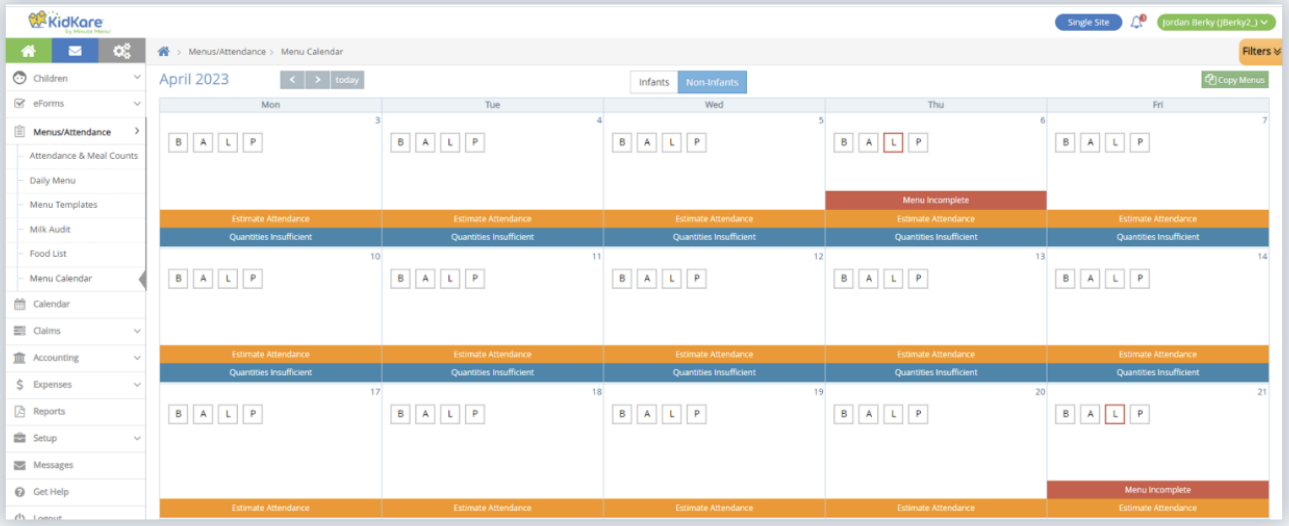
Alerts participants of deficiency in real-time to provide opportunity to serve additional milk to meet program requirements.

Account for milk allergies by recording and tracking substitute milk quantities to verify exactly which type of milk may result in a shortage.

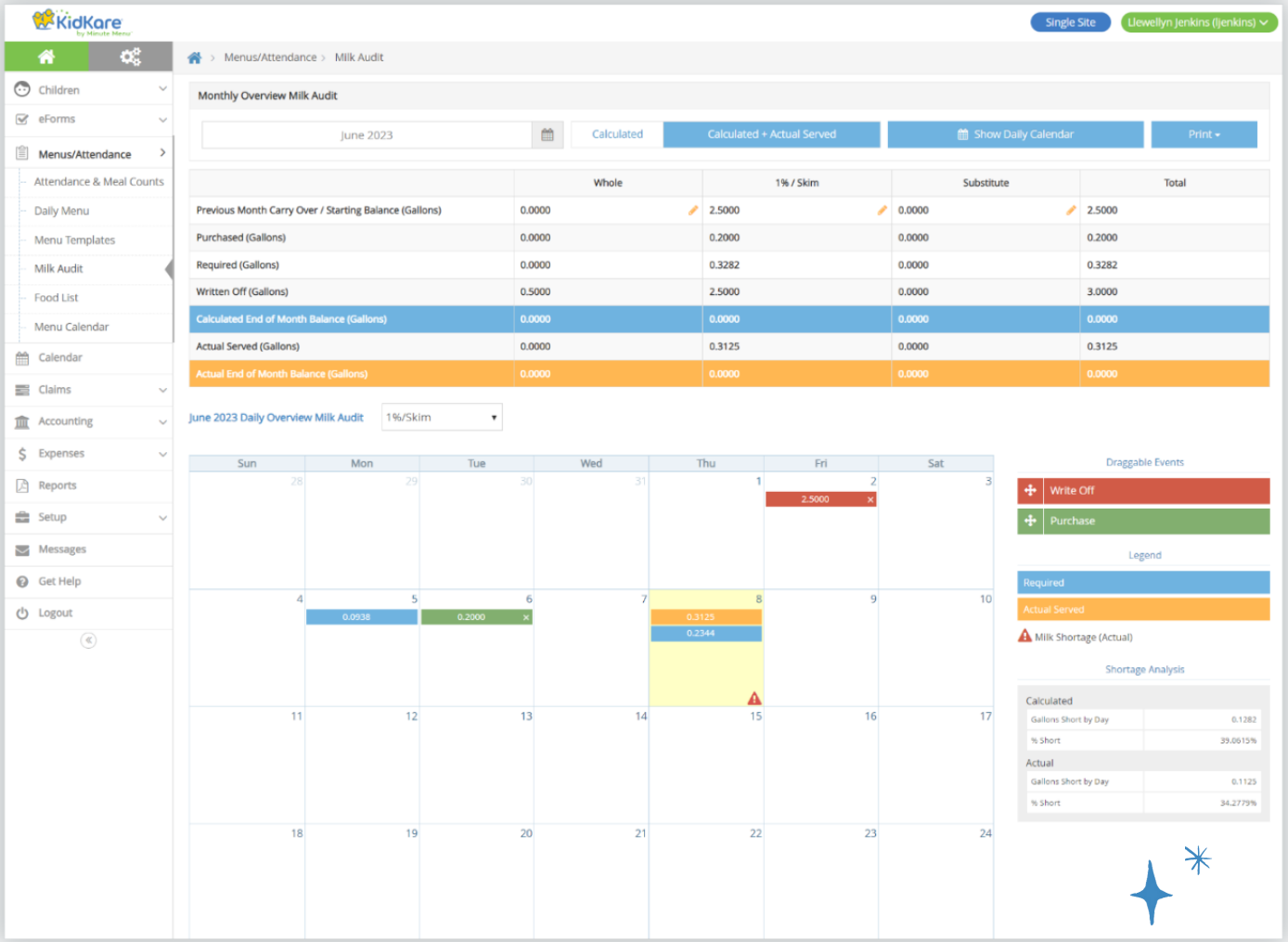
Account for spilled or spoiled milk with write-offs.

Flag potential shortages before they happen.

Alert Quantity Insufficient

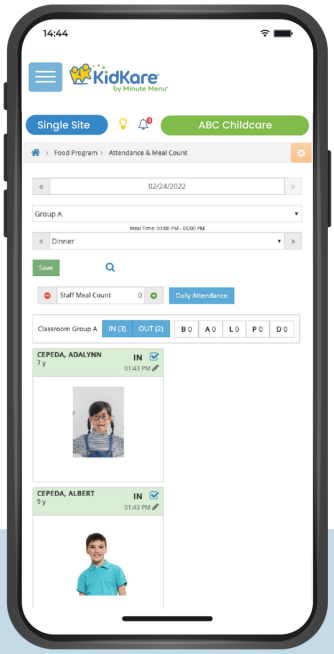


Sample Milk Audit Screen



KidKare Reporting

KidKare simplifies record-keeping and reporting.



Common Review Findings We Solve

Missing or incomplete eligibility and enrollment applications, or missing child participation data.

Incorrectly consolidated or incomplete Attendance and Meal Counts.

Non-creditable menus or insufficient food quantities.

Insufficient Sponsor oversight or monitoring.

Mistakes on Personnel Activity Reports (PARS), costs that require prior written approval, or in Budget allocations.

Mandatory trainings not provided by Sponsor or not recorded sufficiently.

Report Examples

Verify Family FRP

MM DEMO SPONSOR

Verify Family FRP Report

Center Name/Nbr	Child Name	DOB	Primary Parent Name	FRB Category
Bonnie's Babies (522)				
	gresham, Isabella	03/04/2019	Gresham Mari	Free*
	Gresham, Mya	04/30/2022	Gresham Mari	Paid
	Gainey, Kelsey	05/01/2022	Peeples Taylor	Free*
	Gainey, Peyton Marie	03/16/2021	Peeples Taylor	Free*
	Peeples, Caiden M	10/29/2017	Peeples Taylor	Reduced*
Cindy's Childcare Center (98)				
	Johnson, James	07/19/2018	Armstrong Greg	Free
	Lovegood, Luna	06/20/2019	Armstrong Greg	Free*
	Armstrong, Carrie	04/02/2017	Brady Alice	Free
	Brady, Marcia	03/21/2016	Brady Alice	Free*
	Lestrange, BElla	05/15/2015	Dorn James	Free
	Weasley, Ginny	04/01/2016	Dorn James	Free*
Creative Kids (333)				
	Romero, Marco	10/21/2019	Pancho Delissa	Paid
	Romero, Nehemiah	02/11/2017	Pancho Delissa	Free*
	Romero, Ruben	01/23/2019	Pancho Delissa	Free*
	Romero, Zacharias	04/08/2018	Pancho Delissa	Free*
	Grijalva, Aria	08/25/2018	Teran Lourdes	Reduced*
	Grijalva, Arizenah	01/09/2017	Teran Lourdes	Free*
	Mandre, Leighlah	09/25/2015	Valencia Monica	Free*
	Mandre, Lylette	05/23/2012	Valencia Monica	Free*
	Valencia, Claudia	10/29/2012	Valencia Monica	Reduced*
	Valencia, Yesenia	08/10/2016	Valencia Monica	Reduced*
Danielle's Demo Sponsored Center (3333)				
	Roberts, Landon	03/13/2021	Brooks Cherelle	Free
	White, London	06/18/2021	Brooks Cherelle	Paid

Race - Ethnicity Report

Danielle's Demo Sponsored Center (3338) **Race and Ethnicity Report for each Child in attendance** **MM DEMO SPONSOR**

Classroom: None **Wednesday, May 10, 2023**

Age	Nbr	Child Name	Race	Hispanic OR Latino	Meals						
					B	A	L	P	D	E	Att
5y 4m	10	Carter, Brooklynn	White		X	X	X				X
4y 4m	1	Cava, Brian	White		X	X	X				X
3y 9m	25	Dowell, Bryson	White		X	X	X				X
3y 5m	8	Harris, Daniel	White		X	X	X				X
3y 4m	16	Johnson, Johnny	Black or Afican American		X	X	X				X
4y 6m	9	Jones, Kaay	American Indian / Alaska Native		X	X	X				X
3y 8m	12	Larkin, Danielle	White	X	X	X	X				X
4y 5m	22	Pates, Nora	Black or Afican American		X	X	X				X
2y 1m	11	Roberts, Landon	Black or Afican American	X	X	X	X				X
5y 3m	4	Roberts, Makayla	White	X	X	X	X				X
5y 8m	20	Smith, Annie	White	X	X	X	X				X
3y 9m	24	Smith, Ari	White		X	X	X				X
		Totals			12	12	12				12

If one or more participants self-reported as more than one race, the numbers in the chart may not match the total attended.

HISPANIC OR LATINO	NOT HISPANIC OR LATINO	BLACK OR AFRICAN AMERICAN	AMERICAN INDIAN ALASKAN NATIVE	ASIAN	WHITE	NATIVE HAWAIIN OR OTHER PACIFIC	UN-REPORTED OR UNKNOWN	TOTAL ATTENDED
4	8	3	1	0	8	0	0	12

Attendance Meal Count

Danielle's Demo Sponsored Center (3333) | **Classroom: None** | **Daily Attendance & Meal Count Report** | **Monday, May 1, 2023** | **MM DEMO SPONSOR**

Age	Nbr	Child Name	Meals							Time				Parent Initials	Parent Signature
			B	A	L	P	D	E	Att	In	Out	In	Out		
5y 3m	10	Carter, Brooklynn	X	X	X				X						
4y 4m	1	Cava, Brian	X	X	X				X						
3y 9m	25	Dowell, Bryson	X	X	X				X						
3y 5m	8	Harris, Daniel	X	X	X				X						
3y 4m	16	Johnson, Johnny													
4y 6m	9	Jones, Kaay	X	X	X				X						
3y 8m	12	Larkin, Danielle	X	X	X				X						
4y 5m	22	Pates, Nora													
2y 1m	11	Roberts, Landon													
5y 3m	4	Roberts, Makayla													
5y 7m	20	Smith, Annie	X	X	X				X						
3y 8m	24	Smith, Ari													
3y 8m	17	Tudor, Chad													
2y 8m	6	Walker, Aubrey P													
1y 10m	13	White, London	X	X	X				X						

Office Error Report

Office Error Report

Claim Month: June 2023

Center # 1 **License: Center** **Phone:** 9725556789

Kam's Korner Test Account

Payment Type: CHECK

, TX **Capacity:** 0

Days	2	Participated	
Attendance	10	Free	3
ADA	5	Reduced	3
		Paid	2

25% Calc: F+R= .00% TitleXX=.00%

Checked By: _____

Comments: _____

	Free	Reduced	Paid	Total	Disallowed
Breakfast	0	0	0	0	7
AM Snack	0	0	0	0	10
Lunch	0	0	0	0	0
PM Snack	0	0	0	0	6
Dinner	0	0	0	0	1
Evening Snack	0	0	0	0	0
Participated	3	3	2	8	$26.27 *

*est

☐ Claim has been paid

☐ Claim submitted to State

Cash In Lieu Amount: $0.00 Reimbursement Amount: $0.00 Admin Rate: 0.0000% Admin Amount: $0.00

15 **A menu was recorded, but no children were recorded in attendance.**

NonInfant - 6/1:BA, 6/2:BA, 6/6:BA, 6/7:BA, 6/9:BA, 6/12:BA, 6/13:BA, 6/14:BA, 6/15:BA, 6/16:BA, 6/19:BA, 6/20:BA, 6/21:BA, 6/22:BA, 6/23:BA, 6/26:BA, 6/27:BA, 6/28:BA, 6/29:BA, 6/30:BA Allow/Warn

16 **No foods were served but child(ren) were in attendance for the given meal(s) for the listed age group**

All Ages - 6/5:D, 6/8:P Disallowed P6 D1

52 **Meal over capacity.**

5 child(ren) - 6/8:B Disallowed B5

8 child(ren) - 6/8:A Disallowed A8

60 **Quantity of food prepared was not recorded with the menu.**

Brd/Alt NonInfant - 6/1:B, 6/2:B, 6/5:B, 6/6:B, 6/7:B, 6/9:B, 6/12:B, 6/13:B, 6/14:B, 6/15:B, 6/16:B, 6/19:B, 6/20:B, 6/21:B, 6/22:B, 6/23:B, 6/26:B, 6/27:B, 6/28:B, 6/29:B, 6/30:B Disallowed B2

Milk NonInfant - 6/1:BA, 6/2:BA, 6/5:BA, 6/6:BA, 6/7:BA, 6/9:BA, 6/12:BA, 6/13:BA, 6/14:BA, 6/15:BA, 6/16:BA, 6/19:BA, 6/20:BA, 6/21:BA, 6/22:BA, 6/23:BA, 6/26:BA, 6/27:BA, 6/28:BA, 6/29:BA, 6/30:BA Disallow

Veg/Frt/Juice NonInfant - 6/1:A, 6/2:A, 6/5:A, 6/6:A, 6/7:A, 6/9:A, 6/12:A, 6/13:A, 6/14:A, 6/15:A, 6/16:A, 6/19:A, 6/20:A, 6/21:A, 6/22:A, 6/23:A, 6/26:A, 6/27:A, 6/28:A, 6/29:A, 6/30:A Disallowed A2

--- **Milk Audit - 1% or Skim Milk: 0.13 gal short**

All 2+ Year olds - 6/5:B, 6/8:B Allow/Warn

Child Roster Report

Historic Child Roster: Danielle's Demo Sponsored Center (3333) **MM DEMO SPONSOR**

LICENSE: Center

Claim Month May 2023 **F: 11** **R: 2** **P: 1** **N: 0** **NP: 0** **%(F+R): 92.86%**

From Roster: F: 78.57% R: 14.29% P: 7.14% Roster Count: 14

Name	Class	/ #	Age	DOB	Enrolled	Expires	FRP	tXX	Basis	IEF Exp	Race	Withdrawn
1. Carter, Brooklynn	None	10	5y 3m	01/02/18	10/07/21	10/31/23	R	N	Inc	10/31/23	W	
2. Cava, Brian	None	1	4y 4m	12/13/18	10/14/21	10/31/23	F	N	Inc	10/31/23	W	
3. Dowell, Bryson	None	25	3y 9m	07/18/19	10/12/21	06/15/23	F	N		06/15/23	W	
4. Harris, Daniel	None	8	3y 5m	11/15/19	10/18/21	10/31/23	F	N	Inc	10/31/23	W	
5. Johnson, Johnny	None	16	3y 4m	12/27/19	10/14/21	10/31/23	F	N	Inc	10/31/23	B	
6. Larkin, Danielle	None	12	3y 8m	08/16/19	10/11/21	10/31/23	F	N	Inc	10/31/23	W	
7. Pates, Nora	None	22	4y 5m	11/25/18	06/28/22	07/31/23	F	N	Inc	07/31/23	B	
8. Roberts, Landon	None	11	2y 1m	03/13/21	10/14/21	07/01/23	F	N		07/01/23	B	
9. Roberts, Makayla	None	4	5y 3m	01/20/18	10/14/21	10/31/23	F	N	Inc	10/31/23	W	
10. Smith, Annie	None	20	5y 7m	09/04/17	03/01/22	03/31/24	F	N	Inc	03/31/24	W	
11. Smith, Ari	None	24	3y 8m	08/10/19	10/06/21	10/31/23	R	N	Inc	10/31/23	W	
12. Tudor, Chad	None	17	3y 8m	08/17/19	08/04/22	08/31/24	F	N	Inc	08/31/24	W	
13. Walker, Aubrey *P	None	6	2y 8m	08/13/20	10/11/21	10/31/23	F	N			W	
14. White, London	None	13	1y 10m	06/18/21	10/14/21	10/31/23	P	N			B	

Note: *P = Pending, *I = Missing Infant Letter

Menu Production NMP

Danielle's Demo Sponsored Center Site #: 3333

Non Infant Menu Production Record

Monday 05/01/2023

CE ID : 43589

MM DEMO SPONSOR

(972) 671-5211

Breakfast

	1 Yr	2 Yrs	3-5 Yrs	6-12 Yrs	13-18 Yrs	Adults	Total		Total Including Infants
Estimated Attendance	1	1	1	0	0	0	3	Planned Participation	8
Actual Attendance	1	0	7	0	0	0	8	Non-Program Meals	8

Component	Food Served/Planned	Rqd Serving Size By Age 1	2	3-5	6-12	13-18	Adult	Qty Needed Per Est Attendance	Qty Needed Per Actual Attendance	Leftover Qty	Special Notes
Brd/Alt	Oatmeal	1/4 c	1/4 c	1/4 c	1/2 c	1/2 c	1 c	3/4 c			
Veg											
Fruit	Apples	1/4 c	1/4 c	1/2 c	1/2 c	1/2 c	1/2 c	1 c			
Meat/Alt											
Milk	Whole Milk	1/2 c						1/2 c	1/2		
Milk	1%/Skim Milk		1/2 c	3/4 c	1 c	1 c	1 c	1 1/4 c	5 1/4		
Milk	Milk Substitute	1/2 c	1/2 c	3/4 c	1 c	1 c	1 c				

A.M. Snack

	1 Yr	2 Yrs	3-5 Yrs	6-12 Yrs	13-18 Yrs	Adults	Total		Total Including Infants
Estimated Attendance	2	1	1	0	0	0	4	Planned Participation	10
Actual Attendance	1	0	7	0	0	0	8	Non-Program Meals	8

Component	Food Served/Planned	Rqd Serving Size By Age 1	2	3-5	6-12	13-18	Adult	Qty Needed Per Est Attendance	Qty Needed Per Actual Attendance	Leftover Qty	Special Notes
Brd/Alt											
Veg											
Fruit	Apples	1/2 c	1/2 c	1/2 c	3/4 c	3/4 c	1/2 c	2 c			
Meat/Alt											
Milk	Whole Milk	1/2 c						1 c	1/2		
Milk	1%/Skim Milk		1/2 c	1/2 c	1 c	1 c	1 c	1 c	3 1/2		
(Choose 2 of 5)											
Milk	Milk Substitute	1/2 c	1/2 c	1/2 c	1 c	1 c	1 c				

Lunch

	1 Yr	2 Yrs	3-5 Yrs	6-12 Yrs	13-18 Yrs	Adults	Total		Total Including Infants
Estimated Attendance	2	1	1	0	0	0	4	Planned Participation	10
Actual Attendance	1	0	7	0	0	0	8	Non-Program Meals	8

Component	Food Served/Planned	Rqd Serving Size By Age 1	2	3-5	6-12	13-18	Adult	Qty Needed Per Est Attendance	Qty Needed Per Actual Attendance	Leftover Qty	Special Notes
Brd/Alt	Tortilla	1/2 serv	1/2 serv	1/2 serv	1 serv	1 serv	2 serv	2 serv			
Veg	Beans	1/8 c	1/8 c	1/4 c	1/2 c	1/2 c	1/2 c	5/8 c			
Fruit	Peas and Carrots	1/8 c	1/8 c	1/4 c	1/4 c	1/4 c	1/2 c	5/8 c			
Meat/Alt	Beef Ground	1 oz	1 oz	1 1/2 oz	2 oz	2 oz	2 oz	4 1/2 oz			
Milk	Whole Milk	1/2 c						1 c	1/2		

Monthly Claimed Meal Counts by Age Group

Monthly Claimed Meal Counts by Age Group

MM DEMO SPONSOR — **License:Center**

Danielle's Demo Sponsored Center (3333) — **Claim Month: May 2023**

Date	ATTENDANCE	Breakfast									A.M. Snack									Lunch									
		0-5 MONTHS	6-11 MONTHS	1 YEAR	2 YEARS	3-5 YEARS	6-12 YEARS	13-18 YEARS	ADULT	TOTAL	0-5 MONTHS	6-11 MONTHS	1 YEAR	2 YEARS	3-5 YEARS	6-12 YEARS	13-18 YEARS	ADULT	TOTAL	0-5 MONTHS	6-11 MONTHS	1 YEAR	2 YEARS	3-5 YEARS	6-12 YEARS	13-18 YEARS	ADULT	TOTAL
05/01/2023	8			1		7				8		.	1		7				8			1		7				8
05/02/2023	14			1	1	12				14		.	1	1	12				14			1	1	12				14
05/03/2023	11					11				11		.			11				11					11				11
05/04/2023	3					3				3		.			3				3					3				3
05/05/2023	9				1	8				9		.		1	8				9				1	8				9
05/08/2023	5											.																
05/09/2023	11			1		10				11		.	1		10				11			1		10				11
05/10/2023	12				1	11				12		.		1	11				12				1	11				12
05/11/2023	9				1	8				9		.		1	8				9				1	8				9
05/12/2023	7					7				7		.			7				7					7				7
05/15/2023	9					9				9		.			9				9					9				9
05/16/2023	11			1	1	9				11		.	1	1	9				11			1	1	9				11
05/17/2023	10			1		9				10		.	1		9				10			1		9				10
05/18/2023	12			1		11				12		.	1		11				12			1		11				12
05/19/2023	12			1	1	10				12		.	1	1	10				12			1	1	10				12
05/22/2023	13			1	1	11				13		.	1	1	11				13			1	1	11				13
05/23/2023	12			1		11				12		.	1		11				12			1		11				12
05/24/2023	6				1	5				6		.		1	5				6				1	5				6
05/25/2023	14			1	1	12				14		.	1	1	12				14			1	1	12				14
05/26/2023	9				1	8				9		.		1	8				9				1	8				9
05/29/2023	9			1	1	7				9		.	1	1	7				9			1	1	7				9
05/30/2023	8					8				8		.			8				8					8				8
05/31/2023	9				1	8				9		.		1	8				9				1	8				9
Totals	**223**	**0**	**0**	**11**	**12**	**195**	**0**	**0**	**0**	**218**	**0**	**0**	**11**	**12**	**195**	**0**	**0**	**0**	**218**	**0**	**0**	**11**	**12**	**195**	**0**	**0**	**0**	**218**

Totals include all meal counts recorded. Final reimbursement may be different, though, if any meal counts must be disallowed.

Child Enrollment

CHILD CARE FOOD PROGRAM FREE AND REDUCED-PRICE MEAL APPLICATION

Child's Name: Annie Smith **Center Name & Address:** Danielle's Demo Sponsored Center FL

Please read the instructions and accompanying Parent Letter before completing this form. If you need assistance completing this form, call: ___ ___ ___

STEP 1: Complete the following table for all INFANTS and CHILDREN through age 18 that reside in the household, even if not related. (include child listed at top of form)

Child's Name (Last Name, First Name)	Date of Birth	Attends this center? (circle)	Foster Child? (circle)	Migrant? (circle)	Homeless/Runaway? (circle)
Smith , Annie	09/04/2017	Yes No	Yes No	Yes No	Yes No
		Yes No	Yes No	Yes No	Yes No
		Yes No	Yes No	Yes No	Yes No

STEP 2: Do any household members (children or adults) receive Food Assistance Program (FAP/SNAP) or Temporary Assistance for Needy Families (TANF) benefits?

If NO, go to STEP 3. If YES, enter one of the following case numbers, then go to STEP 5.
FAP/SNAP Case Number: ☐☐☐☐☐☐☐☐☐☐ ***or*** TANF Case Number: ☐☐☐☐☐☐☐☐☐☐

STEP 3: Children's Income Information (see reverse side for what types of income to report) (skip this step if you listed a case # in STEP 2)

Children's income - sometimes children earn or receive income. Enter the total income received by all children listed in STEP 1, then check how often the income is received.

Children's income - Total: $	**How often received? (check only one):** ☐ Weekly ☐ Bi-Weekly ☐ Twice a Month ☐ Monthly ☐ Annually

STEP 4: Household income and adult household member information (see reverse side for what types of income to report) (skip this step if you listed a case # in STEP 2)

Adult Household Members and Income - list all adult household members (age 19 and up) even if they do not receive income. **For each adult, list the total gross income (before taxes & deductions) from each source in whole dollars only (no cents) and how often it is received (i.e., weekly, bi-weekly, twice a month, monthly, or annually).** For an adult that does not receive income from any source, write "none" or "0." If you enter "none" or "0" or leave any income fields blank, you are certifying that there is no income to report.

Adult Household Member's Name (Last Name, First Name)	Earnings from Work ($ Amount / How often?)	Public Assistance/Child Support/Alimony ($ Amount / How often?)	Pensions/Retirement/All Other Income ($ Amount / How often?)
Moore, Jayda	$ / Weekly Biweekly Monthly Twice a Month Annualy	$ / Weekly Biweekly Monthly Twice a Month Annualy	$ / Weekly Biweekly Monthly Twice a Month Annualy
	$ / Weekly Biweekly Monthly Twice a Month Annualy	$ / Weekly Biweekly Monthly Twice a Month Annualy	$ / Weekly Biweekly Monthly Twice a Month Annualy
	$ / Weekly Biweekly Monthly Twice a Month Annualy	$ / Weekly Biweekly Monthly Twice a Month Annualy	$ / Weekly Biweekly Monthly Twice a Month Annualy

Total Household Members (Add STEP 1 & 4): _____ **Last four digits of Social Security Number (SSN) of adult household member:** ☐☐☐☐ If no SSN, write "none."

STEP 5: Contact information and adult signature

By signing below, I am certifying (promising) that all information on this application is true and that all income is reported. I understand that this information is being given in connection with the receipt of federal funds and that institution officials may verify (check) the information. I am aware that if I purposely give false information, I may be prosecuted under applicable state and federal laws.

Home address (if available): 400 W. 9th Street APT. 1504 Cincinnati TX 45203 **Daytime phone #:** (513) 365-6948
Street Address, City, State, Zip Code

Signature of adult household member: _____ **Printed name:** Jayda, Moore **Date signed:** _____

OPTIONAL: Child's ethnic and racial identities We are required to ask for information about your child's ethnicity and race. This information is important and helps make sure that we are fully serving the community.

Responding to this section is optional and does not affect your child's eligibility for free or reduced-price meals. **Ethnicity (check one):** [ ] Hispanic or Latino [X] Not Hispanic or Latino

Race (check one or more): [ ] American Indian or Alaskan Native [ ] Asian [ ] Black or African American [ ] Native Hawaiian or Other Pacific [X] White

FOR CONTRACTOR USE ONLY:

Categorical Eligibility: ☐ FAP/SNAP or TANF Household ☐ Foster Child **Total Household Size:** _____ **Total Household Income:** $_____

Eligibility Determination: ☐ Free ☐ Reduced-Price ☐ Non-needy **How Often Income is Received (Frequency):** ☐ Weekly ☐ Biweekly ☐ Twice a Month ☐ Monthly ☐ Annually

NOTE: If different income frequencies are listed, convert all income to an annual amount. Annual Income Conversion: Weekly x 52, Biweekly x 26, Twice a Month x 24, Monthly x 12

Reason for Non-needy Status ☐ Income too High ☐ Incomplete Application ☐ Other Reason: _____

Determining Official's Signature: _____ **Date:** _____ **Second Party Check Signature** _____ **Date:** _____

Center Receipts Journal

Form H4502

Center: Danielle's Demo Sponsored Center

Date	Name of Payee	Check Number or Cash	Administrative Costs				Program Operation Costs					Total Credits
			Labor and Fringe	Travel	Other	Total Administrative	Labor and Fringe	Food Purchases	Non-Food Purchases	Other	Total Program Operational	
06/01/23	Healthy Grocers / Snack									$7.58	$7.58	
06/01/23	Aguilar's Meat Market / Food & Labor						$10.00	$66.23			$76.23	
06/02/23	Oak Farms Dairy / Food & Supplies						$100.00	$279.17	$100.00		$479.17	
06/05/23	Aguilar's Meat Market / Food & Labor						$25.00	$90.84			$115.84	
06/08/23	Franco Shops / Custom Supplies									$500.00	$500.00	
06/08/23	Walmart / Cleaning Supplies								$249.00		$249.00	
06/08/23	Sams Club / Assorted Food & Cleaning Su						$90.00	$1,002.89	$241.23		$1,334.12	
06/08/23	Sams Club / Additional Food & Supplies						$100.00	$361.50		$89.00	$550.50	

KidKare® by Minute Menu™